



# CLUBHOUSE AND FACILITIES

## RENTING OF THE CLUBHOUSE AND COMMUNAL FACILITIES

The Clubhouse may only be booked for private family related functions.

Kindly complete the following:

- Full names of the owner \_\_\_\_\_
- The address of the owner \_\_\_\_\_
- The contact numbers & e-mail address of the owner \_\_\_\_\_
- Date and time of the function \_\_\_\_\_
- Nature of the function (e.g. birthday party) \_\_\_\_\_
- Number of guests that will be attending (**max 50**) \_\_\_\_\_

The owner will take full responsibility for damage to the Clubhouse and/or any other property on the Estate caused by the lessee or any of his/her guests.

The owner may be required to sign an indemnity form.

The Clubhouse will be allocated on a 'first come first serve' basis.

As the swimming pool, tennis & squash court form part of the communal property, they cannot be exclusively booked for private functions.

The decision for the renting of the Clubhouse rests with the Board of Directors and the Board of Directors' decision will be final.

### **1. BOOKING HIRE FEE:**

**TENANTS – R500 + R2000** refundable breakage deposit. The R2000 deposit is refundable within 7 days after the function after deduction for breakages/damage if applicable.

### **OWNERS – R500**

All bookings are to be made with the Estate Manager. Once a date has been provisionally booked, the full amount must be Paid. If this payment is not received, the SSHOA reserves the right to cancel the provisional booking without notification thereof.

**A Booking will only be approved once proof of payment as well as the completed booking form has been received by the estate manager.**

**Payment to be made into the following account:**

Pretor  
 FNB  
 251445  
 51424279408  
 Reference: SSSN43005X (+ your stand number)  
 Email Proof of payment to: [estatemanager@silverstonehoa.co.za](mailto:estatemanager@silverstonehoa.co.za)

**2. CLEANING FEE**

A **R200** cleaning fee is payable in **cash** on the day of the function when the keys are collected. The cleaning fee covers the mopping of the floors and cleaning of the bathrooms and kitchen. It does not include picking up litter, washing dishes, taking down decorations or packing away the chairs and tables.

**3. LIABILITY OF LESSEE FOR DAMAGE TO PROPERTY**

The lessee shall be liable and shall compensate for any breakage or other damage of whatever nature to the Clubhouse, furniture, equipment or any other property being found to be defective, damaged or broken. Should the lessee find anything to be broken or defective prior to the start of the function, it shall be pointed out by the lessee to the Estate Manager before being used, failing which, all shall be considered as being in good and working order.

The lessee takes full responsibility for the behaviour of his/her guests and any damage, loss or breakages by any of his/her guests will be the responsibility of the lessee.

After every function, the Clubhouse shall be inspected by the Estate Manager and the lessee or anyone authorized by the lessee to act on his/her behalf, and any damage or loss shall be noted.

**4. SILVER STONE COUNTRY ESTATE HOME OWNERS ASSOCIATION ARE NOT LIABLE FOR ANY LOSS INCURRED BY LESSEE OR MEMBERS OF THE PUBLIC OR FOR ACCIDENTS OR DEFECTS OR FAILURES**

SSHOA, the Board of Directors and/or any Director in his/her personal capacity shall accept no responsibility whatsoever in respect of any damage to or loss of any property, articles or goods of whatever nature placed or left upon the premises by the lessee or any of his/her guests, or for injuries to or the death of any person, or damage to any clothing or persons entering the Estate or making use of the equipment or facilities on the premises. It shall be an explicit condition that the lessee indemnifies the SSHOA, the Board of Directors and/or any Director in his/her personal capacity against any claim made by the lessee or any of his/her guests on any ground whatsoever.

The lessee shall further indemnify and hold harmless the SSHOA, the Board of Directors and/or any Director in his/her personal capacity from and against any claim against a judicial order, damages or otherwise and for costs including attorney and client costs, which may be instituted due to any infringement by the lessee and/or any of his/her guests while using the Clubhouse. It is the responsibility of the lessee to ensure that all Municipal by-laws, Regulations and/or any other legislation are adhered to.

## 5. ACCESS CONTROL OF GUESTS

The lessee shall provide their guests with access codes which are obtained via the Click-on access control system. These procedures are however dependant on Security procedures which may change from time to time.

### Pre-clearance of visitors via sms

**076 421 0261 Main Gate (Communication with the system is only possible if your phone number is listed on the Estate database)**

1. Ensure that your cellular number is loaded on the Estate database, if it is not listed the sms features of the system will not work for you
2. Decide on how many of your visitors you would like to pre-clear for the day
3. If you want 3 visitors to have pre-clearance access codes, send the following sms to the visitor panel at the number listed above A maximum of 10 codes can be requested
4. You will receive a reply from the visitor panel reading as follows:

ACCESS CODE 42587 IS  
VALID 3 TIMES .  
CODE EXPIRES  
23 JUNE 23:58

Forward this sms to your visitor/s who in turn must furnish the code to the guard at the gate who will grant your visitor/s access to the Estate Access

Codes will only work for the number of times they were requested and will automatically expire 24 hours from time of issue

## 6. PARKING

Please ensure that your guests park in the allocated parking at the Clubhouse. Kindly note that parking on the Clubhouse or neighbouring lawns, or in any other area not allocated for parking will result in a penalty fine being issued.

## 7. CANCELLATION OF RENTING THE CLUBHOUSE

Any booking for the renting of the Clubhouse may be cancelled, provided such cancellation shall is done at least 14 days prior to the date for which the Clubhouse was booked. Any cancellations less than 14 days prior to the event will be subject to a penalty of 15% of the fee.

## 9. OTHER CONDITIONS

- To book the clubhouse, your levy account may not be in arrears.
- The Clubhouse shall be let to the lessee on the explicit understanding that no overcrowding will take place. The maximum number of persons that will be allowed is **50 people**.
- Only with the permission of the Board of Directors and then only at such places as the Board of Directors may direct shall sign boards, posters, notices, decorations, flags, emblems, balloons, etc. be allowed to be placed at the Clubhouse or any other public place within the Estate.
- Smoking inside the Clubhouse or in the doorways of the Clubhouse is strictly prohibited.
- No fires (including 'gas braais') will be allowed in the Clubhouse or within 5 meters from any building or other structure near the Clubhouse. Fires will only be allowed in demarcated areas.

- The Clubhouse and surrounding areas must be cleaned after use by the lessee.
- Noise levels should be kept to a minimum so as not to create a nuisance to other persons in the Estate.
- No music or noise shall be heard beyond the boundaries of the Clubhouse between the hours of 22:00 to 8:00 on Mondays to Thursdays as well as Sundays. On Fridays and Saturdays, these times are 00:00 to 9:00.
- All guests are to have vacated the Clubhouse area by 00:00.
- The music system, which is available at the Clubhouse, is the only sound equipment that may be used to play your music through. Amplifiers, microphones and DJ Mix Tables are strictly prohibited.
- Under no circumstances will any fireworks be set off at the Clubhouse or within the boundaries of the Estate.
- No guests who are not residents of the Estate will be allowed unaccompanied by the lessee in other public places on the Estate.

## 10. FINES AND PENALTIES

Should the lessee or any of his/her guests contravene any of the Rules and Regulations of the Estate or any condition set out in this document, the lessee will be fined an amount of R1 000, in the event of the contravention of any Municipal by-laws, Regulations or any other legislation, the Board of Directors and/or the Estate Manager may bring criminal charges against perpetrators. Violation of any of the above rules will further result in a 6 month ban for the booking of the Clubhouse.

I, \_\_\_\_\_, confirm acceptance of the above terms and conditions.

ADDRESS / STAND NUMBER \_\_\_\_\_

\_\_\_\_\_

SIGNATURE

DATE

**SUPPLIER OF JUMPING CASTLES, CUTLERY & CROCKERY AS WELL AS PARTY PLANNING:**



Jumping Castles & catering equipment

[www.rgbcastles.co.za](http://www.rgbcastles.co.za)

cell: 072 051 8205

[laisy@rgbcastles.co.za](mailto:laisy@rgbcastles.co.za)

INITIAL EACH PAGE \_\_\_\_\_